The regular meeting of the School Board of said district was held in the Administrative Offices on the above date. The meeting was called to order by President Bajema at 6:00 p.m.

Members Present:  Bajema, Haidle, Joseph and Thorne
Members Absent:  Griffhorst

Kent ISD Staff Present:  Superintendent Caniff, Assistant Superintendents Hagerty, Koehler, Smith, Sullivan, and Recording Secretary Conners; Directors Baine, Earnest, Finkel, Grandy, Kaufman, Peraino, VanderJagt and VanderPloeg; Principals Kraus and Stamas.

Guests Present:  Bruce Dunn, Deb Riolo, Arren Rose, Nazes Zema

President Bajema welcomed all visitors and provided an opportunity for comments.

Upon motion of Member Thorne, supported by Member Haidle, it was resolved to approve the minutes of the October 19, 2015 regular meeting of the School Board.

Ayes:  All present
Nays:  None
Motion declared to have carried.

Upon motion of Member Joseph, supported by Member Thorne, it was resolved that the bills from October 1, 2015 through October 31, 2015 be allowed and orders drawn on the Treasurer for the amount summarized in the accounts payable report:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. General Education</td>
<td>$ 7,786,751.95</td>
</tr>
<tr>
<td>b. Special Education</td>
<td>39,324,294.26</td>
</tr>
<tr>
<td>c. Career Technical Education</td>
<td>612,650.14</td>
</tr>
<tr>
<td>d. Cooperative Education</td>
<td>93,337.22</td>
</tr>
<tr>
<td>e. Capital Projects:</td>
<td></td>
</tr>
<tr>
<td>1) General Education</td>
<td>0.00</td>
</tr>
<tr>
<td>2) Special Education</td>
<td>113,877.37</td>
</tr>
<tr>
<td>3) Career Technical Education</td>
<td>443.15</td>
</tr>
<tr>
<td>f. Skutt Scholarship Fund</td>
<td>0.00</td>
</tr>
<tr>
<td>g. Trust and Agency</td>
<td>16,208.57</td>
</tr>
<tr>
<td>h. Internal Service Fund</td>
<td>0.00</td>
</tr>
</tbody>
</table>

TOTAL        $ 47,947,562.66

Assistant Superintendent Hagerty reported that these expenses included the Act 18 payout and adult education (Section 107) state aid payments.

Ayes:  Members Haidle, Joseph, Thorne and Bajema
Nays:  None
Motion declared to have carried.
Upon motion of Member Joseph, supported by Member Haidle, it was resolved to combine and approve items F.1.a-b.

It was resolved to approve the personnel recommendations regarding resignations and terminations, appointments, new assignments and/or contract adjustments, leaves of absence, and temporary contract employees. A copy of the recommendations is included with the legal minutes of this meeting.

It was resolved to approve the personnel request to hire an entry level IT technician for Region 1. This person will be housed in one of the Region 1 districts that they serve.

Ayes: Members Joseph, Thorne, Haidle and Bajema
Nays: None
Motion declared to have carried.

Upon motion of Member Haidle, supported by Member Thorne, it was resolved to approve the bid from Cummins Bridgeway in the amount of $17,480 for two new diesel engines for the Kent Career Technical Center diesel program. Assistant Superintendent Hagerty stated that we bought six engines last year from Cummins Bridgeway, the local manufacturing representative, and the additional two engines are being purchased at this time. This purchase is under the bid threshold but completes the engine purchases approved previously. Member Joseph stated that these diesel engines last a very long time. They are rebuilt every year by the students in the program.

Superintendent Caniff said that he received an inquiry from board member Grifhorst asking why KCTC did not diversify the engine types. Principal Stamas explained that the advisory committee and current educational standards require students to have a basic understanding of diesel engines, which does not require various types of engines. Diversifying engine types would require different parts, manuals and specifications which would create inefficiencies and add significant costs to the program. Once students get into the industry they learn more about the differences in high end engines and learn the specific knowledge they need, but the current learning outcomes of our program do not require this. Students do work on larger diesel engines in their second year.

Ayes: Members Thorne, Haidle, Joseph and Bajema
Nays: None
Motion declared to have carried.

Upon motion of Member Haidle, supported by Member Thorne, it was resolved to approve the resolution regarding the collection and notification to local units of government for summer taxes and authorize the board secretary to sign the notice. A question was asked about agreements with different municipalities/townships regarding expenses for collection of the tax levy that these units may bill under MCL 380.1612. Assistant Superintendent Hagerty reported that these agreements are brought to the board each May for approval. They typically roll over from one year to the next and are not renegotiated each year.
Ayes: Members Haidle, Joseph, Thorne and Bajema
Nays: None

Motion declared to have carried.

Upon motion of Member Joseph, supported by Member Haidle, it was resolved to approve the placement of a resource officer on campus through the COPS grant agreement at a cost of $128,585.12 over the next four years. Superintendent Caniff said that this is part of a grant secured by the Grand Rapids Police Department who asked if we would participate and partner with them. This is a four year agreement, our costs would be 27-28% for the first three years and 50% for the fourth year. This program will start in August, 2016. Kent ISD will have input in the selection of the school resource officer (SRO) which will be important to help build good relationships between the officer and students. Principal Kraus reviewed the many pros of this program. Member Haidle asked about the training that will be provided to the SRO in light of recent national developments with officers on school campuses.
Ayes: Members Joseph, Thorne, Haidle and Bajema
Nays: None

Motion declared to have carried.

Assistant Superintendent Hagerty introduced Bruce Dunn from Maner Costerisan to review the 2014-15 financial audit that was recently completed for Kent ISD. Mr. Dunn thanked the Kent ISD team for working with the auditing team and doing a great job despite the recent staff changes in the business office. He stated that their overall findings were very similar to last year and were very positive. He reviewed their findings and recommendations.

Mr. Dunn complimented Kent ISD on the accuracy of their budget projections and the explanations of their committed funds. He stated that the Kent ISD portion of the unfunded MPSERS pension liability is $123 million. He recommended that NEOLA policies be updated to reflect recent changes. Assistant Superintendent Sullivan stated that the recommended changes are in the policy updates that have been presented to the board for review. He recommended that Kent ISD "keep doing what you are doing” and commended them on a clean audit.

Member Haidle asked about the early warning legislation and how it effects Kent County schools. Superintendent Caniff reported that only two districts are under the 5% fund balance (as a percentage of revenues) referenced in the statute and no intervention is needed at this time. However, due to budget pressures, it is anticipated that the number could grow. Member Haidle stated it appears that Perkins funds have been reauthorized for next year and she thanked Assistant Superintendent Hagerty, Director Baine and the business office staff for their great work and for the changes that were made previously that continue to keep Kent ISD transparent and compliant.

Assistant Superintendent Hagerty provided an update on the Transportation Services contract with Dean Transportation. All four regions are now aligned and on one contract instead of two separate contracts with different end dates. Kent ISD helps negotiate the contract on behalf of all districts. We hold the contract which allows for a higher rate of state reimbursement for local districts for these services. Under the terms of the agreement, Kent ISD receives the bill from Dean Transportation and then invoices local districts for their share of payments. Assistant
Superintendent Sullivan noted that the wage packet differentials are due to different retirement packages offered; drivers contracted with Kent ISD did have the option to switch to Dean Transportation as employees.

Director Finkel provided an overview of the State Educational Network (MiSEN). MDE wants all schools connected with high speed internet access and has allocated $30 million for this project through the Technology Readiness Infrastructure Grant (TRIG). He shared the current connection design for the state, and Kent ISD would serve as a major hub with four connectors passing through our ISD. He also shared how the network will vastly increase bandwidth and help fulfill the target for broadband access for 2017-18 as recommended through national standards.

Director Finkel reviewed “E-Rate 2.1,” a system to reimburse public schools and libraries for wireless connectivity and high speed internet fiber. These funds would allow local districts to connect to a high speed fiber optic network at significantly reduced costs. Of the ten large ISDs in Michigan, Kent ISD is the only one without fiber network connections to all their local districts. We are currently only connected to 4 of the 20 districts. Superintendent Caniff stated that Kent ISD currently has funds designated for the purpose of developing a Wide Area Network (WAN) connecting local districts, but with E-Rate rules a big chunk of the costs would be reimbursed. Director Finkel reported that Plante Moran, a technology consulting firm, recently shared their opinion that this is an ideal time to move forward with this project due to substantially reduced costs to districts, which in addition to E-Rate reimbursement may include matching funds up to 10% to 20% of project costs. The next step involves developing a RFP for the Wide Area Network, which Director Finkel will begin working on.

President Bajema introduced Deb Riolo, KCTC Graphics Communications instructor. Deb Riolo thanked the school board for their support of KCTC, particularly the SkillsUSA programs.

In light of the discussion on the SEN and articles within a recent Education Week publication, Member Haidle stated that data privacy and data sharing procedures need to be reviewed and kept in the forefront of our work involving the data warehouse.

Superintendent Caniff offered condolences to the family of Cody Kimball-Godfrey, a KCTC student who passed away suddenly last week. He thanked staff for their response to this emergency and stated that counseling services will be provided to staff and students as needed. He stated that the Governor’s visit last Monday went very well and shared a note received from the Governor’s press secretary. He thanked the many staff that worked to make this event so successful.

Superintendent Caniff reviewed other events at Kent ISD including an Autism Spectrum Disorder (ASD) training last week with over 240 participants, a literacy training with Donalyn Miller that had over 170 participants, and a team from China that Ferris State University will be bringing this week to tour KCTC.
President Bajema reviewed upcoming events and reminded board members that the December meeting will be held at 4:00 p.m. The meeting was adjourned by President Bajema at 7:22 p.m.

Minutes Approved: December 14, 2015

Andrea Haidle, Secretary

Claudia Bajema, President

/cc