

SCORED	DUE DATE	SCORE TYPE	EDIT
0 / 26	6/10/2017	Points pts: 4	
26 / 26 ✓	4/28/2017	Points pts: 4	
26 / 26 ✓	4/24/2017	Points pts: 4x 0.5	
26 / 26 ✓	4/21/2017	Points pts: 4	
26 / 26 ✓	4/18/2017	Points pts: 4	

- 1) Click the “Create” button on the top right of your gradebook. You can select assignment or category.

Create: Assignment 1

Assignment | Students | Standards | Publish

Classes: 2 Classes: Algebra I [1KI(A), 2KI(A)]

Assignment Name*: Assignment 1

Category*: Content

Score Type: Points

Score: + Extra Points + Weight Score Entry Points*: 4

Count in Final Grade:

Due Date*: + Per Class Saturday 6/10/2017

Description: This is the first assignment of Unit 1

- 2) Click assignment under create to add an assignment to one or more classes. You must give the assignment a category, score type, and due date. If your assignment is attached to multiple classes, you can make a unique due date for each class.

Create: Assignment 1

Assignment **Students** Standards Publish

Classes
2 Classes: Algebra I [1KI(A), 2KI(A)]

Show Selected Students **Add/Remove Students**

The assignment applies to 3 out of 54 students.

FILTER		
	2KI(A) Algebra I	<input checked="" type="checkbox"/>
	1KI(A) Algebra I	<input checked="" type="checkbox"/>
	2KI(A) Algebra I	<input checked="" type="checkbox"/>
	1KI(A) Algebra I	<input type="checkbox"/>
	2KI(A) Algebra I	<input type="checkbox"/>

3) You may click the students tab to add or remove this assignment for particular students.

Create: Test

Category **Assignment Defaults** View All

Limit this category to these classes **Select Classes**

All Classes (16-17)

Name* Test

Color **Blue**

Status **Active** Inactive

Description

4) To create a category, click the "Create" button then "Category". You must select the classes for this category, choose a name and color to represent it, and then choose make the category active.

Create: Test ? ×

Category Assignment Defaults View All

Score Type Points ▼

Scoring + Extra Points + Weight Score Entry Points

Publish Assignment Immediately ▼

Publish Scores

Count in Final Grade

5) You can click the "Assignment Defaults" tab to choose default score values for this assignment.