

A regular and organizational meeting of the School Board of said district was held at the administrative offices on the above date. The meeting was called to order by Superintendent Koehler at 4:03 pm.

Members Present: Bajema, Drake, Rettig, Haidle  
Member Absent: Featherston

Kent ISD Staff Present: Superintendent Koehler, Assistant Superintendents Philipps, Rodgers, Glass, Gardner, Gorman, Finkel, Myers; Directors Baine, Dymowski, Karsten; Principal Lienesch, Verwey and recording Secretary Lovell.

Guest: Garrett Burgett

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Superintendent Koehler presided as temporary chair until the Board President was elected. He opened the meeting welcoming visitors.

Superintendent Koehler requested nominations for President of the Kent Intermediate School Board for the 2022-2023 school year.

Upon motion of Member Bajema, supported by Member Rettig, it was resolved to approve the following slate for board offices for the 2022-2023 school year:

Andrea Haidle- President  
David Drake -Vice President  
Claudia Bajema-Secretary  
Matt Rettig-Treasurer  
Laura Featherston- Trustee

Ayes: Drake, Rettig, Bajema, Haidle  
Nays: None

***Motion declared to have carried.***

President Haidle presided over the meeting from this point forward.

Upon motion of Member Rettig, supported by Member Bajema, it was resolved to combine and approve resolutions C. 3-10 with the ability to discuss each agenda separately.

Ayes: Rettig, Bajema, Drake, Haidle  
Nays: None

***Motion declared to have carried.***

It was resolved to approve the following financial institutions be designated as depositories for district funds:

1. JP Morgan Chase Bank, NA
2. Fifth Third Bank
3. Flagstar Bank
4. Huntington National Bank
5. Mercantile Bank of West Michigan
6. Chemical Bank/TCF Bank
7. Michigan Liquid Asset Fund
8. PNC Bank
9. Bonds, bills or notes of the United States, or obligations of the State of Michigan; Section 622.2 (a).
10. Commercial paper rated prime at the time of purchase and maturing not more than 270 days after the date of purchase, Section 622.2 (c).
11. Certificates of deposit issued by financial institutions which means a state or nationally-chartered bank or a state or federally-chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and which maintains a principal office or branch office in Michigan under Michigan and Federal laws.
12. Securities issued or guaranteed by agencies or instrumentalities of the United States government; Section 622.2 (d).
13. United States government or Federal agency obligation repurchase agreements; Section 622.2(e).
14. Banker's acceptances issued by a bank that is a member of the Federal Deposit Insurance Corporation; Section 622.2 (f).
15. Investment pools as authorized by the Surplus Funds Investment Pool Act, Act No. 367 of the Public Act of 1982 being Section 129.111 to 129.118 of the Michigan Compiled Laws, composed entirely of instruments that are legal for direct investment by an intermediate school district.
16. Mutual Funds composed entirely of investment vehicles that are legal for direct investment by a school district.

It was resolved, that **JP Morgan Chase Bank, NA**, as designated depository of this Corporation, be and it is hereby requested, authorized, and directed when receiving deposits to the account of this Corporation to pay over and remit in cash to the agent making the deposit all or any part of such deposit, notwithstanding any endorsements of the deposited items to the contrary, provided only that the deposit slip shall show the amount so paid over and remitted in cash and shall bear the signature of the following person:

*Matt Rettig, Treasurer*

Consolidated Checking Account  
Consolidated Savings  
Disbursement Account  
Internal Service Fund Account  
Payroll Account  
EDUStaff Checking Account

It was further resolved, that the superintendent or his designee assume the responsibilities of the Treasurer for the administration of funds and to sign checks, contracts, agreements, and purchase orders for Kent ISD.

It was resolved, that the Kent ISD Board authorizes the district to utilize electronic transactions in compliance with the written procedures and internal controls developed as the District's ACH policy and presented to the Board on April 19, 2004, and revised on June 20, 2005.

It was further resolved, that the Kent ISD Board designates the Director of Fiscal Services, Dennis Baine, as the electronic Transfer Officer (ETO) in accordance with Board Policy 6144.

It was resolved to authorize the Kent ISD staff members listed below the use of Kent ISD credit cards for district business.

TITLE	BUILDING
ACCOUNTING CLERK	ESC
ADMINISTRATIVE ASSISTANT	ESC
ADMINISTRATIVE ASSISTANT	KCCLC
ADMINISTRATIVE ASSISTANT	ESC-CENTER PROGRAMS
ADMINISTRATIVE ASSISTANT	ORAL/DEAF- N OAKVIEW ELEM
ADMINISTRATIVE ASSISTANT	KCTC
ADMINISTRATIVE ASSISTANT	ESC
ADMINISTRATIVE ASSISTANT	LINCOLN SCHOOL
ADMINISTRATIVE ASSISTANT	KEC OAKLEIGH
ADMINISTRATIVE ASSISTANT	ESC
ADMINISTRATIVE ASSISTANT	LINCOLN DEVELOPMENT CTR
ADMINISTRATIVE ASSISTANT	KCCLC

ADMINISTRATIVE ASSISTANT	CTC MAYFIELD
ADMINISTRATIVE ASSISTANT – SPECIAL EDUCATION	ESC
ADMINISTRATOR	COMM TRANSITION
ADMINISTRATIVE ASSISTANT	ADULT EDUCATION
ADMINISTRATOR	LINCOLN SCHOOL
ADMINISTRATOR	PINE GROVE LEARNING CENTER
ADMINISTRATOR	KEC OAKLEIGH
ADMINISTRATOR	ORAL/DEAF- N OAKVIEW ELEM
ADMINISTRATOR	LINCOLN DEVELOPMENT CTR
ADMINISTRATIVE ASSISTANT	PINE GROVE LEARNING CENTER
ADULT ED ADMINISTRATIVE ASSISTANT	WYOMING
ADULT ED CONSULTANT	ESC
ASSISTANT ADMINISTRATOR	CTC
ASSISTANT PRINCIPAL	LINCOLN SCHOOL
ASSISTANT PRINCIPAL	KCTC
ASSISTANT PRINCIPAL	KTC
ASSISTANT SUPERINTENDENT	ESC
ASSISTANT SUPERINTENDENT OF LEGISLATIVE AND ORGANIZATIONAL INITIATIVES	ESC
ASSISTANT SUPERINTENDENT OF STUDENT SERVICES	ESC
AUTO SERVICE MANAGER	KCTC
AVIATION MAINTENANCE INSTRUCTOR	AIRPORT/KCTC
BRIGHT BEGINNINGS COORDINATOR/ SUPERVISOR	KCCLC
CAREER DEVELOPMENT FACILITATOR	KCTC
CAREER EXPLORATION COORDINATOR	ESC
CAREER READINESS CONSULTANT	KCTC
CAREER READINESS COORDINATOR	ESC
CENTER PROGRAM SPECIAL EDUCATION TEACHER	CTC
CENTER PROGRAMS FINANCE AND SUPPORTS COORDINATOR	ESC
COMMUNICATIONS & MARKETING ASSISTANT	ESC
COMMUNITY AND PARENT OUTREACH LIAISON	KCTC
CONSULTANT	ESC
CONSULTANT- EDUCATIONAL TECHNOLOGY	ESC
CORE PROGRAM INSTRUCTOR	KTC
CTE SPECIALIST	KTC
CTES-WELDING	KTC
CULINARY AIDE	KCTC
CUSTODIAL SUPERVISOR	KCTC
CUSTODIAN	KCTC
DEAN	KEC BELTLINE
DIRECTOR OF CAREER READINESS	KCTC

DIRECTOR OF FISCAL SERVICES	ESC
DIRECTOR OF CENTER PROGRAMS	ESC
DIRECTOR OF FACILITIES	MAINTENANCE
DIRECTOR OF GSRP	KCCLC
DIRECTOR OF TEACHING AND LEARNING	ESC
EARLY CHILDHOOD CTE SPECIALIST	KTC
EARLY LITERACY COACH	ESC
EARLY ON ADMINISTRATIVE ASSISTANT	KCCLC
EDUCATIONAL CONSULTANT	ESC
EDUCATIONAL CONSULTANT (ELA/SS)	ESC
EDUCATIONAL SCIENCE CONSULTANT	ESC
EL/STUDENT SERVICES COORDINATOR	ESC
ELL COORDINATOR	ESC
FACILITIES SUPERVISOR	FACILITIES
FACILITIES SUPERVISOR	MAINTENANCE
FINANCE & SUPPORTS COORDINATOR	ESC
FUEL ONLY CARD	CTC STRAIGHT
FUEL ONLY CARD	CTC MAYFIELD
FUEL ONLY CARD	KEC BELTLINE
FUEL ONLY CARD	LINCOLN SCHOOL
FUEL ONLY CARD	PINE GROVE LEARNING CENTER
GIFTED/TALENTED, ATYP CONSULTANT	ESC
GRANTS & BUDGET COORDINATOR	ESC
GSRP SUPERVISOR	LECC
GSRP LEAD TEACHER	LOCALS
HELP ME GROW COORDINATOR	KCCLC
HR COORDINATOR	ESC
DIRECTOR OF HR	ESC
HR SPECIALIST	ESC
HVAC MAINTENANCE TECHNICIAN	FACILITIES
INSTRUCTIONAL CONSULTANT	ESC
INSTRUCTIONAL SUPPORT SPECIALIST	PINE GROVE LEARNING CENTER
INSTRUCTOR- 3D ANIMATION	KCTC
INSTRUCTOR- AUTOMOTIVE TECHNOLOGY	KTC
INSTRUCTOR- AVIONICS	KCTC
INSTRUCTOR- CONSTRUCTION	KCTC
INSTRUCTOR- CRIMINAL JUSTICE	KCTC
INSTRUCTOR- DIAGNOSTIC	KCTC
INSTRUCTOR- ENGINEERING TECHNOLOGY	KCTC
INSTRUCTOR- GRAPHIC COMMUNICATIONS	KCTC
INSTRUCTOR- HEALTH CAREERS	KCTC

INSTRUCTOR- HOSPITALITY/CULINARY	KTC
INSTRUCTOR- HSECA	KCTC
INSTRUCTOR-HSECA	KCTC (GVSU)
INSTRUCTOR- HUMAN SERVICES CAREER	KTC
INSTRUCTOR- HVAC-R	KCTC
INSTRUCTOR- INFORMATION TECHNOLOGY	KCTC
INSTRUCTOR- MANUFACTURING	KTC
INSTRUCTOR- MARKETING	KCTC
INSTRUCTOR- PRECISION MACHINING	KCTC
INSTRUCTOR- RESIDENTIAL CONSTRUCTION	KCTC
INSTRUCTOR- RETAIL MARKETING KTC	KTC
INSTRUCTOR- TEACHER ACADEMY	KCTC
INSTRUCTOR-AGRISCIENCE	KCTC
INSTRUCTOR-MECHATRONICS	KCTC
INSTRUCTOR-PHARMACY TECHNICIAN	KCTC
INSTRUCTOR-WELDING AND MECHATRONICS	KCTC
RECEIVING CLERK	MAINTENANCE
RECEPTIONIST	KTC
SCI TEACHER	PINE GROVE LEARNING CENTER
SECONDARY PROGRAMS FINANCE COORDINATOR	KCTC
SECRETARY	KCCLC
SECRETARY	KTC
SECRETARY	ESC
SECRETARY FACILITIES OPERATIONS	FACILITIES
SOCIAL WORKER	CTC
STAFF ACCOUNTANT	ESC
SUPERINTENDENT	ESC
SUPERVISOR- TOTAL COMMUNICATION PROGRAM NV	CENTER PROGRAM- NORTHVIEW PUBLIC SCHOOLS
TEACHER ACADEMY	KCTC
TEACHER SPECIAL EDUCATION	PINE GROVE LEARNING CENTER
TEACHING & LEARNING COORDINATOR	ESC
TOOL CRIB & AIDE	KCTC
TOOL CRIB & AIDES	KCTC
TOOL CRIB ATTENDANT	KCTC
WELDING INSTRUCTOR	KCTC
TEACHERS- TO BE ADDED	LINCOLN DEVELOPMENT CTR
TEACHERS- TO BE ADDED	PINE GROVE LEARNING CENTER
<b>SAM'S CLUB MEMEBERSHIP CARDS</b>	<b>LOCATION</b>
COLLIN HOWELL	ESC

CHEYRL BAUER	ESC
LINDA NAWROCKI	KTC
PATRICIA WALSTRA	ESC

It was resolved to appoint legal counsel as follows:

- |                                 |  |
|---------------------------------|--|
| ▪ Clark Hill                    | General Counsel                        |
| ▪ Miller Johnson                | General Counsel                        |
| ▪ Thrun Law Firm, P.C., Lansing | General School Law, Bonding, Elections |

It was resolved that special meetings of the School Board may be called by the President of the Board, or any two (2) members thereof, by serving the other members a written notice of the day, time, and place of such meetings.

Service of the notices for a special meeting shall be by:

- Delivering the notices to members personally at least twenty-four (24) hours before such meeting is to take place; or
- Leaving the same at the residence of each such member, with some adult person of the household, at least twenty-four (24) hours before such meeting is to take place; or
- Depositing the same in a government mail receptacle, enclosed in a sealed envelope plainly addressed to each such member at his last known residence address, at least seventy-two (72) hours before such meeting is to take place.

Service as prescribed may be made by a member of the Board, the Secretary of the Board, or any employee of the Board.

All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

It was resolved to adopt the School Board meeting schedule for the 2022-23 school year as listed below:

July 18, 2022	4:00 p.m.
August 15, 2022	6:00 p.m.
September 19, 2022	6:00 p.m.
October 17, 2022	6:00 p.m.
November 14, 2022	6:00 p.m.
December 19, 2022	4:00 p.m.
January 16, 2023	6:00 p.m.
February 20, 2023	6:00 p.m.
March 20, 2023	6:00 p.m.
April 17, 2023	6:00 p.m.
May 15, 2023	6:00 p.m.
June 19, 2023	4:00 p.m.

It was further resolved, that all regular meetings of the Board listed above be held at the times indicated for each meeting, and that all aforementioned meetings be held in the Administrative Offices of said school board, located at 2930 Knapp Street N.E., Grand Rapids, Michigan, and that the schedule of regular meetings listed in this resolution may be amended by a majority vote of the Board.

The organizational meeting was adjourned at 4:05 p.m.

The regular meeting of the School Board began at 4:05 p.m.

Assistant Superintendent of Technology Services, Glen Finkel and Supervisor of Information Technology, Garrett Burgett shared their equity theory of action strategies to further build the teams foundational competence surrounding equity. Their team will continue to review their current policies and practices with a more equitable lens. An update on the strategic plan projects relating to technology were shared with board members. Phishing simulations, improved internet filtering and multi-factor authentication will provide staff and students with a more safe and secure network.

Upon motion of Member Bajema, supported by Member Rettig, it was resolved to approve the consent agenda action items a-g with the exception of the June 20, 2022 school board minutes. The revised minutes will be included at the August 15, 2022 school board meeting.

Ayes: Bajema, Drake, Rettig, Haidle

Nays: None

***Motion declared to have carried.***

Approve the bills from June 1, 2022 through June 30, 2022 be allowed and orders drawn on the Treasurer for the amount summarized in the accounts payable report:

a. General Education	\$12,632,295.74
b. Special Education – Center Programs	478,343.30
c. Special Education	18,233,264.44
d. Community Service	300,204.68
e. Career Technical Education	813,456.96
f. Cooperative Education	91,205.03
g. Student/School Activity Fund	26,744.03
h. Capital Projects:	
1) General Education	2,340.01
2) Special Education	39,218.83
3) Career Technical Education	76,340.09
i. Internal Service Fund	
<b>TOTAL</b>	<b>\$ 32,693,713.11</b>

Approve the personnel recommendations regarding resignations and terminations, appointments, new assignments and/or contract adjustments, leaves of absence, and temporary contract employees. A copy of the recommendations is included with the legal minutes of this meeting.

Approve the addition of an Early Childhood Administrative Assistant.

Approve the addition of an Autism Spectrum Disorder classroom at Lincoln School to include one classroom teacher position and two Instructional Support Specialists.

Approve the addition of a Parent Liaison position for Special Education.

Approve the addition of a Teacher Academy Instructor position at KCTC.

Approve the addition of an Auto Tech Instructor position at KCTC.

Approve the addition of an IT Technician for Region I.

Approve the hiring of Bulb Digital to integrate Our School Data and MiCIP.

Approve the three-year maintenance renewal for Fortinet FortiGate Firewalls and FortiAnalyzer through Vector Tech Group in the amount of \$205,767.29.

Approve the request to hire Plante Moran to develop a unified Public Address System for 13 ISD owned buildings not to exceed \$25,000.

Member Bajema shared she recently represented Kent ISD at the inaugural *Together West Michigan*. This is a comprehensive grassroots organization focusing on building relationships within the community to promote action on specific areas of focus. She has volunteered to sit on a childcare sub-committee and looks forward to sharing more in the future.

Superintendent Koehler asked board members for feedback on the recent change to a consent agenda. Members agreed they are satisfied with the new format of the meeting and enjoy learning more about the exceptional work happening throughout the organization. Member Rettig suggested action items with a threshold of over \$99,999, that are unique in nature and/or are a material item, be reviewed as a separate action item. Board members agreed to adopt this practice moving forward.

Superintendent Koehler thanked Assistant Superintendent Glen Finkel for sharing his presentation and expressed gratitude to each department for carrying out their equity and student success action plans. This work will continue to provide students across the county with a more equitable education.

Superintendent Koehler shared that districts continue to ask for support in coordinating regional CTE programs throughout the county. To aide in this initiative, Assistant Superintendent Sue Gardner will be transitioning to a new title of Assistant Superintendent of Career and Talent Development.

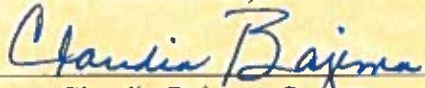
Assistant Superintendent Rodgers shared an update on the transition and adoption of Thrun Law policy. Multiple changes have been made to the policy manual due to Thrun Law's annual July update. To ease this transition, a companion document will be provided to the board to identify the recent changes to the policy manual. All but two policies will be brought to the August school

board meeting including the board compensation policy that will remain under NEOLA policy and the anti-bullying policy that will require a public hearing prior to adoption.

President Haidle adjourned the meeting at 4:54pm.

Minutes Approved: August 15, 2022

  
\_\_\_\_\_  
Andrea Haidle, President

  
\_\_\_\_\_  
Claudia Bajema, Secretary

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