DECEMBER 16, 2019 KENT ISD SCHOOL BOARD MINUTES

A regular meeting of the School Board of said district was held in the Administrative Offices on the above date. The meeting was called to order by President Haidle at 4:00 p.m.

Members Present: Bajema, Drake, Haidle and Rettig
Member Absent: Joseph

Kent ISD Staff Present: Superintendent Caniff, Assistant Superintendents Philipps, Koehler, and Recording Secretary Conners; Directors Baine, Dymowski, Finkel, Karsten, Kaufman, Lamar, Meyers, Peraino and Stamas; Principals Bush, Graham, Hendry and Kiley

Guests: Joanne Hewartson - Kent ISD, Megan MacNaughton - Kent ISD, Deborah VanDyke – Kent ISD, Alexa Cramer - GR Chamber of Commerce, Natalie Stewart - Switch; Jack VanCoevering – Switch attorney, Gordon VanWieren – Thrun attorney; Brennan Ackerman – Thrun attorney

President Haidle welcomed all visitors and provided an opportunity for public comment.

Upon motion of Member Rettig, supported by Member Bajema, it was resolved to approve the minutes of the November 18, 2019 regular meeting of the School Board.

Ayes: All present
Nays: None

Motion declared to have carried.

Upon motion of Member Drake, supported by Member Bajema, it was resolved that the bills from November 1, 2019 through November 30, 2019 be allowed and orders drawn on the Treasurer for the amount summarized in the accounts payable report:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. General Education</td>
<td>$7,690,592.20</td>
</tr>
<tr>
<td>b. Special Education – Center Programs</td>
<td>345,267.86</td>
</tr>
<tr>
<td>c. Special Education</td>
<td>4,284,923.88</td>
</tr>
<tr>
<td>d. Community Service</td>
<td>1,164,195.81</td>
</tr>
<tr>
<td>e. Career Technical Education</td>
<td>729,948.70</td>
</tr>
<tr>
<td>f. Cooperative Education</td>
<td>47,895.25</td>
</tr>
<tr>
<td>g. Student/School Activity Fund</td>
<td>8,188.68</td>
</tr>
<tr>
<td>h. Capital Projects:</td>
<td></td>
</tr>
<tr>
<td>1) General Education</td>
<td>28,339.50</td>
</tr>
<tr>
<td>2) Special Education</td>
<td>84,224.16</td>
</tr>
<tr>
<td>3) Career Technical Education</td>
<td>33,542.13</td>
</tr>
<tr>
<td>i. Skutt Scholarship Fund</td>
<td>0.00</td>
</tr>
<tr>
<td>j. Trust &amp; Agency</td>
<td>0.00</td>
</tr>
<tr>
<td>k. Internal Service Fund</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$14,417,118.44</strong></td>
</tr>
</tbody>
</table>

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Ayes: Members Rettig, Bajema, Drake and Haidle
Nays: None
Motion declared to have carried.

Upon motion of Member Rettig, supported by Member Drake, it was resolved to approve the personnel recommendations and the addendum regarding resignations and terminations, appointments, new assignments and/or contract adjustments, leaves of absence, and temporary contract employees. A copy of the recommendations is included with the legal minutes of this meeting.

Ayes: Members Drake, Rettig, Bajema and Haidle
Nays: None
Motion declared to have carried.

Upon motion of Member Bajema, supported by Member Drake, it was resolved to approve the creation of a new .25 FTE Interconnected Systems Framework Coach position. Superintendent Caniff explained that this position will be combined with an open .5 Special Education learning coach position to create a .75 position, which should make it easier to attract candidates.

Ayes: Members Bajema, Drake, Rettig and Haidle
Nays: None
Motion declared to have carried.

Upon motion of Member Drake, supported by Member Bajema, it was resolved to approve the creation of a new .5 Secondary Math Instructor position for MySchool@Kent.

Ayes: Members Drake, Rettig, Bajema and Haidle
Nays: None
Motion declared to have carried.

Upon motion of Member Bajema, supported by Member Rettig, it was resolved to approve the creation of a new .5 Academic Coach position for MySchool@Kent.

Ayes: Members Rettig, Bajema, Drake and Haidle
Nays: None
Motion declared to have carried.

Upon motion of Member Drake, supported by Member Bajema, it was resolved to approve the tentative agreements reached with the Kent Intermediate Support Staff Association (KISSA). Superintendent Caniff stated that this is a new group of Special Education Center Program support staff. The agreement mirrors the current agreements with other Kent ISD groups.

Ayes: Members Bajema, Drake, Rettig and Haidle
Nays: None
Motion declared to have carried.
Switch representatives Natalie Stewart, Jack VanCoevering and Alexa Cramer introduced themselves to the school board. Attorney Gordon VanWieren (Thrun Law) provided the latest draft of the Payment in Lieu of Taxes (PILOT) agreement between Switch, Kent ISD and Caledonia Community Schools. He reviewed the current recommended resolution, which calls for further negotiation and agreement on Paragraphs 3.4 and 5.1 and authorizes Ronald Caniff, Superintendent to further negotiate and resolve the tax status claims with regards to the Switch Property, subject to review and recommendations of any revisions to the Switch PILOT agreement by the District’s legal counsel. The board discussed the resolution.

Upon motion of Member Drake, supported by Member Bajema, it was resolved to adopt a resolution in support of the Payment in Lieu of Taxes agreement between Switch, Kent ISD and Caledonia Community Schools. This agreement will not go into effect without the approval of all three parties (Switch, Kent ISD and Caledonia Community Schools).

Ayes: Members Drake, Rettig, Bajema and Haidle
Nays: None
Motion declared to have carried.

Upon motion of Member Drake, supported by Member Bajema, it was resolved to combine and approve action items F.2.a-j; all amendments to the 2019-2020 General Education, Special Education – Center Programs, Special Education, Community Service, Career Technical Education, Cooperative Education, Student/School Activity, General Education Capital Projects, Special Education Capital Projects and CTE Capital Projects budgets.

Assistant Superintendent Philipps reviewed the 7 fund areas. The proposed budgeted expenditures are $362.4 million. He reviewed the changes to the General fund. This is the final year of a $1 million transfer to the General Education Capital Projects fund for costs associated with the WAN fiber project. The true structural trend within the General fund is a deficit of $424,364. If this stands, this will be the first year with a structural deficit for this fund since 2014-2015. The ending fund balance projection is $3,264,746. The Career & Tech Education fund balance projection is $10,279,127.

Assistant Superintendent Philipps reviewed the Special Education fund and the changes due to the Center Program transition. This fund has a projected balance of $7,025,725. The Special Education Center Programs fund has a proposed variance of $1,544,584. This variance is due in part to lower than projected state revenue due to 2018-19 expenses finishing lower than anticipated. He reviewed the amended budget and a history of the excess cost which is billed back to local districts. The Cooperative Education fund had increased revenues due to an increase in students enrolled in MySchool@Kent.

Assistant Superintendent Philipps thanked the business office for their work and the processes in place for these budget amendments.

Ayes: Members Drake, Rettig, Bajema and Haidle
Nays: None
Motion declared to have carried.
Upon motion of Member Bajema, supported by Member Rettig, it was resolved to approve the purchase of technology equipment in the amount of $35,049.91 to support the Adult Education program.

Ayes: Members Rettig, Bajema, Drake and Haidle
Nays: None

Motion declared to have carried.

Upon motion of Member Drake, supported by Member Rettig, it was resolved to approve the purchase of science equipment from US Communities in the amount of $26,538.48. This recommendation from the Teaching & Learning department will help districts meet the new Michigan Science Standards and provide access to equipment and technology that many districts cannot afford individually.

Ayes: Members Bajema, Drake, Rettig and Haidle
Nays: None

Motion declared to have carried.

Upon motion of Member Bajema, supported by Member Drake, it was resolved to approve contracting with Arbor Circle, D.A. Blodgett and the Family Outreach Center to provide mental and behavioral health support for students and their families. These mental health liaisons are possible through a grant received as a result of the 31(n) legislation and will work with KSSN and provide service to nine districts in Kent County.

Ayes: Members Drake, Rettig, Bajema and Haidle
Nays: None

Motion declared to have carried.

Upon motion of Member Drake, supported by Member Bajema, it was resolved to approve the nominees for open Parent Advisory Special Education (P.A.S.E.) seats for the 2019-2022 term as approved by our local education agencies.

Ayes: Members Rettig, Bajema, Drake and Haidle
Nays: None

Motion declared to have carried.

Upon motion of Member Rettig, supported by Member Bajema, it was resolved to approve the creation of three new courses at KCTC (Medical Assistant, Emergency Medical Technician and Early Childhood Education) beginning with the 2020-2021 school year. Principals Graham and Kiley explained the new programs and the opportunities they will provide for students.

Ayes: Members Bajema, Drake, Rettig and Haidle
Nays: None

Motion declared to have carried.

Member Bajema thanked all staff for the additional responsibilities they have picked up during the past several months and stated that their work is noticed and appreciated. She wished all staff a Happy Holiday.
Superintendent Caniff reported on the ongoing restorative work happening at Kent ISD. A meeting was held with Plante Moran regarding the operational audit they will conduct early next year. Individual staff interviews are complete and focus groups will meet Tuesday and Wednesday this week. The Dispute Resolution Center has met in small circles and will be hosting a restorative circle in the near future. He reported that Director Lovelady-Mitchell has worked with the National Equity Project to provide a board training on March 10 from 9:00 – 1:00.

The Student Leadership team at KCTC collected over 200 gifts for the Angel Tree project. Superintendent Caniff thanked MySchool@Kent staff for offering to come in over the holiday break to provide additional support to students. He thanked the IT department for a successful roll out of the new phones this past week.

Superintendent Caniff presented board members with holiday centerpieces created by the KCTC agriscience program as a thank you for their work and support throughout the school year.

The meeting was adjourned by President Haidle at 5:30 p.m.

Minutes Approved: January 20, 2020

Andrea Haidle, President

Claudia Bajema, Secretary