A regular meeting of the School Board of said district was held in the Administrative Offices on the above date. The meeting was called to order by President Haidle at 4:00 p.m.

Members Present: Bajema, Drake, Haidle, Joseph and Rettig
Member Absent:

Kent ISD Staff Present: Superintendent Caniff, Assistant Superintendents Hagerty, Koehler, Smith, Sullivan and Recording Secretary Conners; Directors Baine, Campbell, Finkel, Kaufman, Lovelady-Mitchell, Peraino and Stamas; Principals Bush, Graham, Hendry and Kiley

Guests: Whitney Graham, Ron Houtman, Sunil Joy, April Makley, Katie McClintic, Sabrina Smith, Deb VanDyke, Joy Walczak

President Haidle welcomed all visitors and provided an opportunity for public comment.

President Haidle extended the Constitutional Oath of Office to David Drake, Bill Joseph and Matthew Rettig who were elected to the Kent ISD board at the June 3, 2019 Biennial School Board Election meeting.

The communications department reviewed the new Kent ISD logo developed by the logo advisory team and a designer from Keen Studio. Assistant Superintendent Koehler thanked the board for their support which allows us to develop a new logo that better identifies what Kent ISD provides to our customers. Director Kaufman described the processes used to gather input and develop the new logo. Katie McClintic reviewed the four options presented to the team and the final recommendation based on input from cabinet and staff.

Upon motion of Member Drake, supported by Member Bajema, it was resolved to adopt a new Kent ISD logo, which was approved by cabinet and will be revealed at the August opening day ceremonies.

Ayes: All present
Nays: None
Motion declared to have carried.

Upon motion of Member Drake, supported by Member Rettig, it was resolved to approve the name change from Kent Vocational Options to Kent ISD Collaboration Center at Lincoln Campus.

Ayes: All present
Nays: None
Motion declared to have carried.

Upon motion of Member Joseph, supported by Member Drake, it was resolved to approve the minutes of the May 20, 2019 Budget Hearing and Regular Meeting of the School Board and the minutes of the June 3, 2019 Biennial Election meeting.
Ayes: All present
Nays: None

Motion declared to have carried.

Upon motion of Member Bajema, supported by Member Rettig, it was resolved to establish the 2019-20 organizational board meeting for July 15, 2019 at 4:00 p.m.

Ayes: All present
Nays: None

Motion declared to have carried.

Upon motion of Member Bajema, supported by Member Joseph, it was resolved that the bills from May 1, 2019 through May 31, 2019 be allowed and orders drawn on the Treasurer for the amount summarized in the accounts payable report:

a. General Education $ 7,643,540.09
b. Special Education 9,817,845.52
c. Community Service 14,098.43
d. Career Technical Education 791,362.60
e. Cooperative Education 194,312.96
f. Capital Projects:
   1) General Education 299,233.31
   2) Special Education 716,194.98
   3) Career Technical Education 227,650.81
g. Skutt Scholarship Fund 125.00
h. Trust & Agency 16,036.21
i. Internal Service Fund 0.00

**TOTAL** $ 19,720,449.91

Assistant Superintendent Hagerty stated that the annual 2018-19 budget was $232 million. Member Rettig asked what the total fund balance is. The total fund balance is less than 10%.

Ayes: Members Drake, Joseph, Rettig, Bajema and Haidle
Nays: None

Motion declared to have carried.

Upon motion of Member Joseph supported by Member Drake, it was resolved to approve the personnel recommendations regarding resignations and terminations, appointments, new assignments and/or contract adjustments, leaves of absence, and temporary contract employees. A copy of the recommendations is included with the legal minutes of this meeting. Assistant Superintendent Sullivan stated that there are fewer than 20 remaining spots to fill in the Center Programs.

Ayes: Members Joseph, Rettig, Bajema, Drake and Haidle
Nays: None

Motion declared to have carried.
Upon motion of Member Joseph, supported by Member Bajema, it was resolved to approve the creation of two Adult Education ESL instructor positions to support growing enrollment at Beckwith Adult Education and Wyoming Community Education. Superintendent Caniff stated that we run the fourth largest Adult Education program in the State. He shared an email thank you message received from the Michigan Association of Community and Adult Education which praised our current Adult Education program.

Ayes: Members Rettig, Bajema, Drake, Joseph and Haidle
Nays: None

*Motion declared to have carried.*

Upon motion of Member Joseph, supported by Member Drake, it was resolved to approve replacing a Licensed Practice Nurse (LPN) position at Lincoln School with a Registered Nurse (RN) position at Lincoln Developmental School. Assistant Superintendent Sullivan reported that this position is in addition to multiple other RNs that work in the Center Program buildings. There is currently an RN staff at the Pine Grove building.

Ayes: Members Bajema, Drake, Joseph, Rettig and Haidle
Nays: None

*Motion declared to have carried.*

Upon motion of Member Rettig, supported by Member Joseph, it was resolved to approve the creation of a new Culinary Aide position for the KCTC main campus.

Ayes: Members Drake, Joseph, Rettig, Bajema and Haidle
Nays: None

*Motion declared to have carried.*

Upon motion of Member Bajema, supported by Member Drake, it was resolved to approve discontinuing the Transition Assessment/Planning Facilitator position at KTC and replacing this with a Career Navigation Coordinator position at KTC.

Ayes: Members Joseph, Rettig, Bajema, Drake and Haidle
Nays: None

*Motion declared to have carried.*

Upon motion of Member Bajema, supported by Member Joseph, it was resolved to approve salary/wage adjustments for the 2019-20 school year. A copy of the recommended adjustments is included with the legal minutes of this meeting.

Ayes: Members Rettig, Bajema, Drake, Joseph and Haidle
Nays: None

*Motion declared to have carried.*

Upon motion of Member Joseph, supported by Member Rettig, it was resolved to approve the creation of a new ELL and Student Service Coordinator position for Center Programs.

Ayes: Members Bajema, Drake, Joseph, Rettig and Haidle
Nays: None

*Motion declared to have carried.*

Upon motion of Member Drake, supported by Member Bajema, it was resolved to approve the amended 2019-20 Center Program calendars.

Ayes: Members Drake, Joseph, Rettig, Bajema and Haidle
Nays: None

*Motion declared to have carried.*

Upon motion of Member Bajema, supported by Member Rettig, it was resolved to approve the creation of a new Assistant Supervisor position in the Facilities department. This position is moving a temporary employee into a full time position due to the increased workloads to support the Center Programs.

Ayes: Members Joseph, Rettig, Bajema, Drake and Haidle
Nays: None

*Motion declared to have carried.*

Upon motion of Member Rettig, supported by Member Drake, it was resolved to hold a second reading and approve the revised Kent ISD Bylaws & Policies per NEOLA.

Ayes: Members Rettig, Bajema, Drake, Joseph and Haidle
Nays: None

*Motion declared to have carried.*

Upon motion of Member Drake, supported by Member Rettig, it was resolved to combine items F.3.a-h and approve the amendments to the following 2018-19 budgets: General Education Operating, Special Education Operating, Community Service, Career Technical Education Operating, Cooperative Education Operating, General Education Capital Projects, Special Education Capital Projects and CTE Capital Projects. A copy of the amendment resolutions is included with the legal minutes of this meeting.

Ayes: Members Bajema, Drake, Joseph, Rettig and Haidle
Nays: None

*Motion declared to have carried.*

Upon motion of Member Joseph, supported by Member Rettig, it was resolved to combine items F.4.a-j and approve all of the resolutions for the following 2019-20 budgets as presented at the May 20, 2019 Budget Hearing:

a. General Education: Revenue - $49,362,140 Expenditures – $47,238,452
b. Special Education Center Program:
   Revenue - $38,622,117 Expenditures – $38,622,117
c. Special Education:
   Revenue - $211,214,141 Expenditures – $211,049,557
d. Community Service:
   Revenue - $21,463,009 Expenditures – $21,463,009
e. Career Technical Education:
   Revenue - $30,050,402  Expenditures - $31,022,78

f. Cooperative Education:
   Revenue - $4,755,654  Expenditures - $4,825,705

g. Student/School Activity
   Revenue - $942,000  Expenditures - $274,000

h. General Education Capital Projects:
   Revenue - $1,510,000  Expenditures - $1,436,000

i. Special Education Capital Projects:
   Revenue - $2,488,729  Expenditures - $5,346,263

j. Career Technical Education Capital Projects:
   Revenue - $2,445,129  Expenditures - $3,197,955

A copy of the resolutions is included with the legal minutes of this meeting. Assistant Superintendent Hagerty stated that this is the identical budget that was presented to the local districts for approval in May. Two new funds have been added – a budget for the Special Education Center Programs and a budget for the Student Activity Fund (per the recommendation of the auditors). Adjustments will be made as needed during the first budget amendment cycle.

Ayes: Members Drake, Joseph, Rettig, Bajema and Haidle
Nays: None

Motion declared to have carried.

Upon motion of Member Bajema, supported by Member Drake, it was resolved to approve the committed funds designation for June 30, 2019 to include the WAN & Fiber ($1,500,000), Center Program facility needs ($2,000,000), future satellite facility needs ($4,000,000) and other capital needs ($5,065,250). There is currently $28.2 million in committed funds for future projects. Assistant Superintendent Hagerty reviewed the committed fund categories.

Ayes: Members Joseph, Rettig, Bajema, Drake and Haidle
Nays: None

Motion declared to have carried.

Upon motion of Member Drake, supported by Member Bajema, it was resolved to approve donations received from various donors for the 2018-19 school year in the amount of $36,189.59.

Ayes: Members Rettig, Bajema, Drake, Joseph and Haidle
Nays: None

Motion declared to have carried.

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Upon motion of Member Bajema, supported by Member Rettig, it was resolved to approve the consulting agreement with Geotech, Inc. in the amount of $104,700 for the design, engineering, permitting and bidding of a fiber optic connection for the districts in Region II.

Ayes: Members Bajema, Drake, Joseph, Rettig and Haidle
Nays: None

*Motion declared to have carried.*

Upon motion of Member Joseph, supported by Member Bajema, it was resolved to approve the purchase of Clevertouch Interactive displays and the associated mounting equipment from Tierney Brothers, as specified in KIH’s capital outlay request in the amount of $24,040. Director Finkel reported that this would replace the original smart boards at KIH.

Ayes: Members Drake, Joseph, Rettig, Bajema and Haidle
Nays: None

*Motion declared to have carried.*

Upon motion of Member Joseph, supported by Member Rettig, it was resolved to approve Kent ISD to continue to serve as the fiscal agency for the Perkins V Strengthening Career and Technical Education for the 21st Century Act.

Ayes: Members Joseph, Rettig, Bajema, Drake and Haidle
Nays: None

*Motion declared to have carried.*

Upon motion of Member Bajema, supported by Member Rettig, it was resolved to approve the reconfiguration of the ESC office area to include new furniture, new carpet and upgraded finishes at cost not to exceed $560,000.

Ayes: Members Rettig, Bajema, Drake, Joseph and Haidle
Nays: None

*Motion declared to have carried.*

Upon motion of Member Bajema, supported by Member Drake, it was resolved to approve the bid from Moss Telecommunications in the amount of $385,406.50 for a VoIP communications system for the Kent ISD Center Programs.

Ayes: Members Bajema, Drake, Joseph, Rettig and Haidle
Nays: None

*Motion declared to have carried.*

Member Rettig shared information received at the NCORE conference he recently attended in Portland, Oregon. President Haidle encouraged board members to attend the Midwest Forum July 29-30 in Ann Arbor, Michigan.

Superintendent Caniff thanked the board for their action to promote Ashley Karsten to Director of Early Childhood Services. He thanked Assistant Superintendent Hagerty for his years of service.
to Kent ISD and wished him well in his new pursuits. Superintendent Caniff stated that we celebrated the retirement of 13 staff at last month’s retirement party.

Superintendent Caniff introduced Sunil Joy and Ron Houtman to review the results of the Gallup Staff Engagement Survey that was completed this spring. This is the second survey that we have done with staff to review and improve the culture at Kent ISD. The first Gallup Q12 survey was administered in spring 2018. The survey measures employee engagement on 12 actionable workplace items. They presented a sample of the staff recognition page that was developed as a result of feedback from the survey. The 2019 survey results showed meaningful positive change from the 432 staff responses. They reviewed the changes in each area. The results are shared out with department and team leaders for action planning and next steps as we strive for continuous improvement and set goals for the 2019-20 school year.

The meeting was adjourned by President Haidle at 5:30 p.m.

Minutes Approved: July 15, 2019

Andrea Haidle, President
Claudia Bajema, Secretary

/cc